Hampton Heritage Commission nutes as Amended and Approved Peoruary 21, 2008 Heritage Conference Room

(Old) Town Office

Commissioners Present: Guests/Commissioners Absent: Jenifer Landman, Chair Emily Creighton, Selectwoman Jane Currivan, Vice-Chair Carolyn Brooks, Treasurer Penny Holbert, Secretary Paul Cuetara, Commissioner Jane Palmer, Alternate Ben King, Alternate

The meeting was called to order at 9:30 a.m.

A. <u>Minutes and Treasury Report</u> The minutes for December 13, 2007 were reviewed. A motion was made by Jane Currivan to accept the minutes as written. The motion was seconded by Jane Palmer. The minutes were accepted unanimously. No treasury report was given as the treasurer was not in attendance.

B. <u>Town Hall renovations support letter</u> Jenifer Landman drafted a letter on behalf of the Heritage Commission supporting the Town Hall renovation for an application for grant funds. The letter was approved, signed and given to Paul Cuetara. There will be a need to reapply for the New Hampshire Conservation license plate grant. Funds were limited for the current year. The application was considered to be notable, but funds were simply not available. The application format has changed, so Paul will review it to identify changes and requirements.

C. Memorial Bridges Brochure

- (1) Format: The draft of the brochure was discussed and modified to remove the conflicting dates by the American Century Dictionary and use those as provided on the memorial plaques. The color for the brochure was selected to be buff. The draft has been reviewed by John Holman, Veterans of Foreign Wars. The size of the dedication pictures will be slightly reduced, to lessen the apparent clutter on the cover. For the same reason, the number of stars will be reduced to two. The brochure was approved as modified.
- (2) Printing Cost: A quote for \$439.70 was obtained from New England Printing (NEP), which was within \$14 of the printing of the 2001 Heritage Commissionøs brochure. The quote includes minor positioning adjustments, if necessary, to fit the fold. Kinkos quoted \$1,100, discounting to \$620 for volume; they expressed a willingness to match the

but did not include any format changes in the bid. Jenny ion to accept NEP to print the brochure; Ben King seconded the motion, which passed unanimously.

- D. <u>Other Business</u> Regarding the relocation of the Memorial Bridge plaques, the State does not pay for the plaques or their mounting. The Veterans of Foreign Wars are trying to get the issue of remounting resolved. The current positioning of the plaques cannot be viewed from a vehicle, as they are beyond the railing, horizontally placed on a concrete slab.
- E.. <u>Next Meeting</u> The next meeting for the Heritage Commission was scheduled for the third Thursday of April, which is April 17, 2008, as no meeting will be held in March.
- F. <u>Meeting Adjourned Jane Palmer made a motion to adjourn the meeting at 10:22 a.m.</u> The motion was seconded by Jane Currivan and unanimously approved.

Respectfully submitted,

Penny Holbert, Secretary